- WAC 415-106-620 How does the department calculate my retirement allowance? (1) When you apply for retirement, you will first receive a provisional retirement allowance.
- (a) The department will calculate the provisional allowance based on:
- (i) The data for service credit and reportable compensation in the department's system at the time it is calculated; and
- (ii) Projections of your salary for periods that have not yet been reported by your employer.
- (b) The department will pay you the provisional allowance until your actual retirement allowance has been calculated.
- (2) To compute your actual allowance, the department must receive a final compensation report from your employer. The department may also require any of the following from your employer:
 - (a) Earnings history.
 - (b) Copies of your employment contract(s).
 - (c) Copies of your employer's compensation policies.
- (3) The department will make a final calculation of your actual retirement allowance by making a final determination of your service credit and AFC and by applying the correct formula to these values. Your actual retirement allowance may be higher or lower than your provisional allowance.
- (4) If the amount of your actual allowance is different from your provisional allowance, the department will make the necessary adjustments.
- (a) If you were underpaid, the department will pay you a lump sum payment equal to the difference of the total provisional payments you received and the total you would have received based on your actual allowance.
- (b) If you were overpaid, the department will recover the over-payment either through a lump sum payment, monthly installment payments, or through an actuarial reduction of your actual allowance.

[Statutory Authority: RCW 41.50.050(5) and 41.37.190. WSR 08-02-046, § 415-106-620, filed 12/27/07, effective 1/27/08.]